**CWM Steering Committee Meeting Minutes**

**July 20, 2011**

**In attendance: Susan, Steve, Sarah, Dan, Nat, Jonathan, Dana, Shannon**

**We need to look at tasks and assign leader- i.e. departure/ arrival**

**Shannon to look at Martha’s Vineyard, Packard Gas Float**

What are the risks? – edit itinerary

Deadline of September 24th board meeting for itinerary review

Scaravo on board of NMHS- groundswell of interest in NYC waterfront to have CWM there

**Maybe NMHS should welcome CWM to NYC & get support/ partner with us**

November 5: Importance of MS to model for committee on November 5 events- **need to finalize what to do here**

We offered: chowder, live music, maritime skills, presale, gathering of witnesses, Necessity water shuttle to MS, tours of CWM restoration, Prince of Whalers Theater

Maybe: come by boat- free dockage? Argia? **Sarah will talk to Amy**

Dodson’s has launches that are bigger- does Ram Island have a launch?

Tours of CWM- just done by interpreters

Restoration talks on the hour in paint shop

Slide show in the gallery on a loop

5PM VIP hold tour before George White- need to have big talk times 15-30mins, Steve & Nat Philbrik

Since it will be set up for play focus on 70th anniversary & slip in fundraising or do it on scaffolding so we can fit more people than inside

**Need to form in house logistics team to get detail beyond- “we’ll give away free chowder”**

**Need to get today sheet in queue**

10,11,12,1,2,3- shipwright talk in paint shop/20 minute talk with Q&A

Full squad day: open 9-5

Prince of Whalers maybe at 6pm

**Maureen wants main shop cleared at 2PM on Saturday for Theater. Shipyard will have to empty main shop on Thursday. Dress rehearsals Friday night- maybe open & free to staff**

Maritime skills & presentation: shipwrights show off

Chain saw mill

WB demonstrations

Adze in plexiglass field

Use as marketing event-promote to schools

Fireworks are Free

Toy boats/ candle dipping (fee charged)

**Susan will make a list of concrete plans for Friday meeting**

We haven’t said free chowder: could have coastal make multiple chowder recipes

Make sure galley is open that day

Goal 1500-2000 people- maybe 600 people

3000 is not too many- will have additional staff costs in shipyard & interpretation $2,000?

ADU may be able to cover additional costs incurred

Will have costs incurred for fireworks- get all costs covered in sponsorship

**Dana give key points on why we can’t keep Sabino operational- her dock being repaired, Dana will call Frank & tell him**

Parade: talk about on Friday- Various downriver marinas

Live music- several chanteymen with set times

Ask CG band: could ask them for cadet band/ CG Academy- Navy base- band, Westerly Band

Bill Huizing- CWM remote control

Friday- 8AM one table with coffee

Between Aug1& Columbus Day get 8-20 groups here for CWM tours: set up 15 of these

Friday morning or Wednesday evening need ready to go to panels